

Attachment A

Action Items
From Technology Council Meeting
Tech Weekend – Atlanta, GA
October 22, 2001

<u>No.</u>	<u>Page</u>	<u>Responsibility</u>	<u>Disposition</u>	<u>Summary</u>
1.	3.	Standards, RAC, TAC		Review the status of SPOs and report completion to Vice Chair, Tom Williams. The Council to forward a recommendation to BOD for approval no later than June 2002.
2.	3.	Hunn	Complete 11/20/01	Review status and availability of "Roadmap to the ASHRAE Web Site" prepared by the Electronic Communications S/C of Special Publications Committee. Report results to Technology Council members.
3.	3.	Burgett		Establish meeting between Publishing Council and Technology Council regarding RP request for labeling on Handbooks. Appropriate staff to attend.
4	3.	Dean/TAC		Review ASHRAE response to moisture problems in buildings, raised by Terry Townsend, and develop report activities underway to address this issue (including addressing Bert Stotz's concerns).
5.	3.	Hunn		Report to Regions Council on referral re: ASHRAE hosting TC and Chapter websites.
6.	3.	Hunn		Transmit referrals from Regions Council fall 2001 meeting to appropriate TCs: Motion 8 from Halifax Chapter, "add Beauty Salon Sinks to Service Water Heating chapter" Motion 42 from Thailand Chapter, "...fund more research for practical applications in hot and humid climates...." Motion 43 from Hong Kong Chapter, "...increase research on weather and cooling load data...."
7.	10.	Burrows	Complete	Attach to minutes response from TC 1.8 regarding Regions Council referral on equipment service life table in ASHRAE Handbook. Attachment I
8.	17.	Hunn		Advise Jim Woods of Technology Council approval for EHC to use current Synthetic Vitreous Fibers PD program budget for transportation expenses for PD on Asthma and Allergies.

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9.	17.	Slabinski	Complete	Talk with Joe Buck, Chair of ALI, requesting that they champion the program for "Train the Trainer" Workshops on Standard 90.1 training for code officials.
10.	17.	Burgett/Hunn	Complete 10/26/01	Refer to Finance Committee the motion regarding \$10K in Outside Services for "Train the Trainer" workshop on Standard 90.1 for code officials.
11.	18.	Myers/Oversight SC		Review Fire and Smoke Control PD and recommend whether or not it should be withdrawn.
12.	18.	Grimsrud/Functional Planning SC		Request that RAC, TAC, and StdC chairs review their MOPs to determine whether PC Guidance, Research Manual, and TC/TG/TRG MOP are not considered part of their respective committee MOPs, such that future changes do not require Technology Council approval.
13.	18.	Dean/ TAC		Forward to TAC recommendation that the scope of TG9.MMB (Moisture Management in Buildings) be expanded to include, but not be limited to, weather data; load calculations; system selection; design and applications; equipment selection and applications; and operation and maintenance. The motions from Central Florida, Thailand, and Hong Kong chapters and correspondence from Townsend and Stotz will be attached.

**Carry-Over Action Items
From Technology Council Annual Meeting
Cincinnati, OH – June 26-27, 2001**

14.	19.	Brandt	Continuing	Investigate Web site use by TCs for coverage of seminars and forums. Report to Tech. Council at 2002 Winter Meeting.
15.	19.	Ramspeck	Continuing	Respond to referral from Membership Promotion Committee (Motion 7, 01/01/30): <i>That a page be added to the ASHRAE web site to show for each Standard under continuous maintenance, which specific addenda have been approved and are therefore now part of that Standard.</i>

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16.	19.	Hunn	Continuing	Seek funding for 90.1 Users' Manual.
17.	20.	Burgett	Continuing	Write a memo to the chair of Publishing Council recommending it initiate a benchmarking effort to analyze the quality of ASHRAE Web site (Motion 16).
18.	20.	Schambach	Continuing	TEGA/TAC follow up with Publishing Council and Special Publications staff regarding electronic publishing of seminar presentations.
19.	20..	Lovvorn/StdC	Continuing	Implement the bundling of addenda on HPSs under continuous maintenance.
20.	20.	Woods	Continuing	Review standards under BPCS and suggest research projects that support their knowledge base.